

Island of San Servolo – Venice – Italy

Name of event : Sociology Seminar

Date of event: November, 17th- 21st, 2019

ACCOMMODATION FORM - SAN SERVOLO RESIDENTIAL AND STUDY CENTRE

PLEASE FILL OUT AND RETURN BY **September, 10th, 2019** TO SAN SERVOLO SERVIZI METROPOLITANI DI VENEZIA SRL

By email: reception@servizimetropolitani.ve.it

- ACCOMMODATION CANNOT BE GUARANTEED AFTER THE DATE GIVEN ABOVE -

First name _____ Last name _____

Address _____

Telephone _____ Fax _____

Email _____

No of rooms	Arrival**	Departure**	No of nights	Type of room	Price per night
				single room	€ 75,00

N.B.:

- Should you want to stay at San Servolo before and/or after the event, please send mail requesting dates and booking details to: reception@servizimetropolitani.ve.it
- The price of the room includes the 10% VAT charge but does not include breakfast.
- Please note that the city of Venice charges a daily visitor tax of € 3,20 per person per night for a maximum of 5 nights.
- The *San Servolo Restaurant* is open every day from 7:30 a.m. to 10 a.m. for buffet breakfast. Cost: € 9,00, including VAT.
- The *San Servolo Cafè* is open every day from 8 a.m. to 6 p.m.

On receipt of this form we will immediately debit your credit card for the cost of the first night. The down payment is not reimbursable. The balance owing at the end of your stay must be settled at check in. Please indicate your credit card details below

(American Express and Diners not accepted):

Credit Card: VISA MASTERCARD

Card number: _____ Expiry date: _____

First and last names appearing on the card: _____

Signature: _____

I have also been informed and hereby accept that:

By signing this form you acknowledge and accept that:

- a) Available rooms will be assigned on a first-come-first-served basis. If the type of room requested is not available, a room of a different type will be assigned at the prices indicated above.
- b) Cancellations or curtailment of initial booking:
 - Cancellations or curtailments made between 90 and 60 days before arrival: apart from the deposit for the first night, which is not refundable, no further penalties will apply for the cancellation of up to 20 % of the total number of room-nights. For the cancellation of more than 20 % of room-nights, a penalty of 60% of the price of the cancelled nights will be debited to your credit card;
 - Cancellations or curtailments made more between 59 and 30 days before the check-in date: apart from the deposit for the first night, which is not refundable, no penalties will apply for the cancellation of up to 10 % of the total number of room-nights. For the cancellation of more than 10 % of the total number of room-nights, a penalty of 60% of the price of the cancelled nights will be debited to your credit card;
 - Cancellations or curtailments made between 29 and 7 days before the check-in date: a penalty of 100% of the total price of the booking will be debited to your credit card.
 - You also acknowledge and hereby accept that you are under the obligation to reimburse San Servolo Servizi for any damage to the guestrooms, furniture and fittings.

DATE _____

SIGNATURE _____