



FOR THOSE WHO
DARE

Here is your home.

Intern / Working student (m/f) in Project Management in the HR Engagement & Change Team

Job Purpose/Role

You will be joining the HR Engagement & Change Team and support us on various projects. The team manages projects and initiatives related to cultural and operational change, employee experience, employee satisfaction, and diversity and inclusion. One of the main projects is setting up, executing, and communicating the yearly Allianz Engagement Survey (AES) for Allianz SE. In this context, several strategic change and innovation projects are designed, driven, and executed by the team. In the dynamic and international working environment of Allianz SE, stakeholders/touch points range from strategic HR departments, to various business divisions, to the top management of Allianz SE.

Key Responsibilities

As part of our team, you will support us in various project management tasks related to the Allianz Engagement Survey (AES) 2018. Among others your responsibilities will include:

- Setup of the organizational structure of Allianz SE
- Alignment with internal project stakeholders worldwide
- Preparation of a communication strategy and appropriate communication material for Allianz SE
- Survey data administration including reporting and deep-dive analysis of survey results
- Strategic and administrative support for an change initiatives e.g. the setup of an 6-month innovation program including the design, preparation and implementation of workshops and idea pitches etc.

Key Requirements/Skills/Experience

Qualification

- Enrolled as student in Business Management, Business Administration, Business Informatics, Social Sciences, Learning Sciences or other related studies
- Excellent communication skills in English (business fluent), German is a plus
- Advanced knowledge of the MS Office (Excel, Power Point, Word, Outlook)

Experience & Key skills

- Experience in project management and administration preferably in an HR environment
- Experience in data management and analysis with Excel
- Detailed oriented, well-organized and reliable working style
- Ability to work autonomously with a high degree of responsibility

- Excellent written and verbal communication skills



Additional Information

Start and duration: as soon as possible | 6 Months | 38 hours per week (Intern) / 20 hours per week (Working Student)

Reference Code

AZSE-5339949-2

Allianz is the home for those who dare – a supportive place where you can take the initiative to grow and to actively strengthen our global leadership position. By truly caring about people – both its 85 million private and corporate customers and more than 142,000 employees – Allianz fosters a culture where its employees are empowered to collaborate, perform, embrace trends and challenge the industry. Our main ambition is to be our customers' trusted partner, instilling them with the confidence to grow. If you dare, join us at Allianz Group.

Allianz SE is the global headquarters of the Allianz Group. Our employees reflect the Group's geographic and functional diversity. Located in Munich, Allianz SE provides the perfect opportunity to start or continue with your international career.

Please submit your complete application documents (incl. CV, certificates, references and motivation letter)

We are looking forward to receiving your application on www.allianz.com/careers.

Allianz SE is committed to employment equity and therefore welcomes applications from men and women regardless race or ethnicity, age, nationality, religion, disability, sexual orientation or philosophy of life.

Allianz SE
München